



**Meeting of the Council on Postsecondary Education  
Monday, September 26, 2022, 5:00 PM**

**Rhode Island College  
600 Mount Pleasant Avenue  
Providence, RI 02908  
Gaige Hall**

**Meeting Minutes**

Chair David Caprio called this meeting to order at 5:10 PM and acknowledged that a quorum was present.

Council on Postsecondary Education members present:

David Caprio, Chair, Council on Postsecondary Education  
Barbara Cottam, Chair, Board of Education  
Rachelle Green  
Thomas Izzo  
Lawrence Purtill  
Marcy Reyes  
Ana Duarte Spencer

Council on Postsecondary Education members absent:

Dennis Duffy  
Michael Mello  
Jeffery Williams

Rhode Island Office of the Postsecondary Commissioner (RIOPC) staff present:

Shannon Gilkey, Ed.D., Commissioner  
Anne Marie Coleman, Director of Labor Relations  
Ronald Cavallaro, Esq., General Counsel  
Tammy Vargas Warner, Assistant Commissioner  
Amy Grzybowski, Assistant Commissioner  
Beth Bailey, Director of Communications  
Zachary Saul, Chief Financial Officer  
Jill Olson-Crowley, Assistant to the Commissioner, Special Liaison to the Council on Postsecondary Education

Community College of Rhode Island (CCRI) participant: President Meghan Hughes

Rhode Island College (RIC) participant: President Jack Warner

## 1. Acceptance of the Agenda

Chair Caprio called for a motion that the Council on Postsecondary Education accept the agenda for the meeting of September 26, 2022.

On a motion made by Rachelle Green and seconded by Lawrence Purtill it was:

VOTED:	THAT	The Council on Postsecondary Education accept the agenda for the meeting of September 26, 2022.
	VOTE:	6 members voted in the affirmative and 0 members voted in the negative.
	YEAS:	David Caprio, Barbara Cottam, Rachelle Green, Thomas Izzo, Lawrence Purtill, and Marcy Reyes.
	NAYS:	0
	ABSTAINS:	0

## 2. Approval of the Minutes

Chair Caprio called for a motion that the Council on Postsecondary Education approve the minutes of the meeting that took place on August 3, 2022.

On a motion duly made by Rachelle Green and seconded by Thomas Izzo, it was:

VOTED:	THAT	The Council on Postsecondary Education approve the minutes of the meeting that took place on August 3, 2022, as presented.
	VOTE:	6 members voted in the affirmative and 0 members voted in the negative.
	YEAS:	David Caprio, Barbara Cottam, Rachelle Green, Thomas Izzo, Lawrence Purtill, and Marcy Reyes.
	NAYS:	0
	ABSTAINS:	0

**3. Action Items**

- A.** Approval of a sub-lease agreement among the Rhode Island College, by and through, the Rhode Island Council on Postsecondary Education with the City of Central Falls for the use of facilities the Rhode Island College Workforce Development Hub located at 934 Dexter Street, Central Falls, Rhode Island as recommended by the Finance and Facilities Committee.

Chair Caprio called for a motion that the Council on Postsecondary Education approve the sub-lease agreement among the Rhode Island College, by and through, the Rhode Island Council on Postsecondary Education and the City of Central Falls for the use of facilities the Rhode Island College Workforce Development Hub located at 934 Dexter Street, Central Falls, Rhode Island as recommended by the Finance and Facilities Committee.

On a motion duly made by Thomas Izzo and seconded by Lawrence Purtill, it was:

VOTED:      THAT              The Council on Postsecondary Education approve the sub-lease agreement among the Rhode Island College, by and through, the Rhode Island Council on Postsecondary Education and the City of Central Falls for the use of facilities the Rhode Island College Workforce Development Hub located at 934 Dexter Street, Central Falls, Rhode Island as recommended by the Finance and Facilities Committee.

VOTE:              6 members voted in the affirmative and 0 members voted in the negative.

YEAS:              David Caprio, Barbara Cottam, Rachelle Green, Thomas Izzo, Lawrence Purtill, and Marcy Reyes.

NAYS:              0

ABSTAINS:      0

- B.** Approval of the Community College of Rhode Island’s new classification of Dean of Student Engagement as recommended by the Personnel Review Committee.

Chair Caprio called for a motion that the Council on Postsecondary Education approve the Community College of Rhode Island’s new classification of Dean of Student Engagement as recommended by the Personnel Review Committee.

On a motion duly made by Rachelle Green and seconded by Marcy Reyes, it was:

VOTED: THAT The Council on Postsecondary Education approve Community College of Rhode Island's new classification of Dean of Student Engagement as recommended by the Personnel Review Committee.

VOTE: 6 members voted in the affirmative and 0 members voted in the negative.

YEAS: David Caprio, Barbara Cottam, Rachelle Green, Thomas Izzo, Lawrence Purtill, and Marcy Reyes.

NAYS: 0

ABSTAINS: 0

**C.** Approval of the Community College of Rhode Island's new classification of Deputy Chief of Staff as recommended by the Personnel Review Committee.

Chair Caprio called for a motion that the Council on Postsecondary Education approve the Community College of Rhode Island's new classification of Deputy Chief of Staff as recommended by the Personnel Review Committee.

On a motion duly made by Rachelle Green and seconded by Marcy Reyes it was:

VOTED: THAT The Council on Postsecondary Education approve Community College of Rhode Island's new classification of Deputy Chief of Staff as recommended by the Personnel Review Committee.

VOTE: 6 members voted in the affirmative and 0 members voted in the negative.

YEAS: David Caprio, Barbara Cottam, Rachelle Green, Thomas Izzo, Lawrence Purtill, and Marcy Reyes.

NAYS: 0

ABSTAINS: 0

**D.** Approval of the Office of the Postsecondary Commissioner's new classification of Director, Workforce Strategy and Operations as recommended by the Personnel Review Committee.

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Chair Caprio called for a motion that the Council on Postsecondary Education approve the Office of the Postsecondary Commissioner's new classification of Director, Workforce Strategy and Operations as recommended by the Personnel Review Committee.

On a motion duly made by Rachelle Green and seconded by Lawrence Purtill it was:

VOTED:        THAT        The Council on Postsecondary Education approve the Office of the Postsecondary Commissioner's new classification of Director, Workforce Strategy and Operations as recommended by the Personnel Review Committee.

VOTE:         6 members voted in the affirmative and 0 members voted in the negative.

YEAS:         David Caprio, Barbara Cottam, Rachelle Green, Thomas Izzo, Lawrence Purtill, and Marcy Reyes.

NAYS:         0

ABSTAINS:    0

E. Approval of the Office of the Postsecondary Commissioner's new classification of Educational Support Coordinator as recommended by the Personnel Review Committee.

Chair Caprio called for a motion that the Council on Postsecondary Education approve the Office of the Postsecondary Commissioner's new classification of Educational Support Coordinator as recommended by the Personnel Review Committee.

On a motion duly made by Rachelle Green and seconded by Marcy Reyes it was:

VOTED:        THAT        The Council on Postsecondary Education approve the Office of the Postsecondary Commissioner's new classification of Educational Support Coordinator as recommended by the Personnel Review Committee.

VOTE:         6 members voted in the affirmative and 0 members voted in the negative.

YEAS:         David Caprio, Barbara Cottam, Rachelle Green, Thomas Izzo, Lawrence Purtill, and Marcy Reyes.

NAYS: 0

ABSTAINS: 0

- F. Approval of the Office of the Postsecondary Commissioner's new classification of new classification of Director of P-20 Readiness and Transition as recommended by the Personnel Review Committee.

Chair Caprio called for a motion that the Council on Postsecondary Education approve the Office of the Postsecondary Commissioner's new classification of Director of P-20 Readiness and Transition as recommended by the Personnel Review Committee.

On a motion duly made by Lawrence Purtill and seconded by Rachelle Green it was:

VOTED: THAT The Council on Postsecondary Education approve the Office of the Postsecondary Commissioner's new classification of Director of P-20 Readiness and Transition as recommended by the Personnel Review Committee.

VOTE: 6 members voted in the affirmative and 0 members voted in the negative.

YEAS: David Caprio, Barbara Cottam, Rachelle Green, Thomas Izzo, Lawrence Purtill, and Marcy Reyes.

NAYS: 0

ABSTAINS: 0

- G. Approval of the Office of the Postsecondary Commissioner's reclassification of State Approving Agency Program Manager to Coordinator of Veterans Education and State Approving Agency as recommended by the Personnel Review Committee.

Chair Caprio called for a motion that the Council on Postsecondary Education approve the Office of the Postsecondary Commissioner's reclassification of State Approving Agency Program Manager to Coordinator of Veterans Education and State Approving Agency as recommended by the Personnel Review Committee.

On a motion duly made by Marcy Reyes and seconded by Lawrence Purtill it was:

VOTED: THAT The Council on Postsecondary Education approve the Office of the Postsecondary Commissioner's reclassification of State Approving Agency Program Manager to Coordinator of Veterans Education and State Approving Agency as recommend by the Personnel Review Committee.

VOTE: 6 members voted in the affirmative and 0 members voted in the negative.

YEAS: David Caprio, Barbara Cottam, Rachelle Green, Thomas Izzo, Lawrence Purtill, and Marcy Reyes.

NAYS: 0

ABSTAINS: 0

#### 4. Executive Session

Chair Caprio asked for a motion to enter into Executive Session for the following:

- A. Discussion regarding collective bargaining – all bargaining units, pursuant to R.I.G.L. §42-46-5(a)(2).
- B. Discussion regarding potential litigation, pursuant to R.I.G.L. §42-46-5(a)(2).

On a motion duly made by Rachelle Green and seconded by Marcy Reyes, it was:

VOTED: THAT The Council on Postsecondary Education enter into Executive Session for the following items:

- A. Discussion regarding collective bargaining – all bargaining units, pursuant to R.I.G.L. §42-46-5(a)(2).
- B. Discussion regarding potential litigation, pursuant to R.I.G.L. §42-46-5(a)(2).

VOTE: 6 members voted in the affirmative and 0 members voted in the negative.

YEAS David Caprio, Barbara Cottam, Rachelle Green, Thomas Izzo, Lawrence Purtill, and Marcy Reyes.

NAYS: 0

ABSTAINS: 0

**The Council entered Executive Session at 5:22 PM.**

**The Council reconvened in Open Session at 6:21 PM.**

Chair Caprio called for a motion that the Council on Postsecondary Education seal the minutes of the Executive Session held on September 26, 2022.

On a motion duly made by Lawrence Purtill and seconded by Marcy Reyes, it was:

VOTED:	THAT	The Council on Postsecondary Education seal the minutes of the Executive Session held on September 26, 2022.
	VOTE:	6 members voted in the affirmative and 0 members voted in the negative.
	YEAS:	David Caprio, Barbara Cottam, Rachelle Green, Thomas Izzo, Lawrence Purtill, and Marcy Reyes.
	NAYS:	0
	ABSTAINS:	0

## **5. Additional Action Item**

### **A. Ratification of collective bargaining agreement between the Council and the CCRI Part-time Faculty Association.**

Chair Caprio called for a motion that the Council on Postsecondary Education approve the ratification of collective bargaining agreement between the Council and the CCRI Part-time Faculty Association.

Council member Lawrence Purtill recused himself from participation in this action item\*.

On a motion duly made by Rachelle Green and seconded by Thomas Izzo, it was:

VOTED:	THAT	The Council on Postsecondary Education approve the ratification of collective bargaining agreement between the Council and the CCRI Part-time Faculty Association.
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VOTE: 5 members voted in the affirmative and 0 members voted in the negative.

YEAS: David Caprio, Barbara Cottam, Rachelle Green, Thomas Izzo, and Marcy Reyes.

NAYS: 0

ABSTAINS: 1 Lawrence Purtill \*

**B. Ratification of collective bargaining agreement between the Council and the Community College of Rhode Island Professional Staff Association.**

Chair Caprio called for a motion that the Council on Postsecondary Education approve the ratification of collective bargaining agreement between the Council and the CCRI Professional Staff Association.

Council member Lawrence Purtill recused himself from participation in this action item\*.

On a motion duly made by Rachelle Green and seconded by Thomas Izzo, it was:

VOTED: THAT The Council on Postsecondary Education approve the ratification of collective bargaining agreement between the Council and the CCRI Professional Staff Association.

VOTE: 5 members voted in the affirmative and 0 members voted in the negative.

YEAS: David Caprio, Barbara Cottam, Rachelle Green, Thomas Izzo, and Marcy Reyes.

NAYS: 0

ABSTAINS: 1 Lawrence Purtill\*

Council members stated that they were very happy to see such wins for both the staff and the management at the Community College of Rhode Island.

**6. Next Meeting**

Chair Caprio stated that the next meeting of the Council on Postsecondary Education will be the retreat on September 27, 2022, and the next Council meeting will be on October 12, 2022, both at Rhode Island College.

## 7. Adjourn

Chair Caprio called for a motion to adjourn the meeting.

On a motion duly made by Rachelle Green and seconded by Lawrence Purtill, it was:

VOTED:	THAT	The Council on Postsecondary Education adjourn the meeting of September 26, 2022.
	VOTE:	6 members voted in the affirmative and 0 members voted in the negative.
	YEAS:	David Caprio, Barbara Cottam, Rachelle Green, Thomas Izzo, Lawrence Purtill, and Marcy Reyes.
	NAYS:	0
	ABSTAINS:	0

The meeting adjourned at 6:27 PM.