Rhode Island Office of the Postsecondary Commissioner  
Academic Affairs and Student Success Committee Meeting Minutes  
CCRI Knight Campus, President’s Conference Room  
February 1, 2023, 4:00 PM

MINUTES

Chair Michael Mello called this meeting to order at 4:35 PM and acknowledged that a quorum was present.

Committee members present:
   Michael Mello, Chair  
   Lawrence Purtill

Rhode Island Office of the Postsecondary Commissioner (RIOPC) staff present:
   Ron Cavallaro, General Counsel  
   Deanna Velletri, Specialist

Community College of Rhode Island (CCRI) participants:
   Suzanne Carr, Dean of Health & Rehabilitative Sciences  
   Rosemary Costigan, VP Academic Affairs  
   Gregory LaPointe, Associate VP Impact & Institutional Effectiveness  
   Barbara Nauman, Dean of Business, Science, Technology, Engineering & Math  
   William Stargard, Dean of Arts, Humanities & Social Sciences

Rhode Island College (RIC) participants:
   Ducha Hang, Associate VP for Student Services  
   Carolynn Masters, Interim Provost/VP Academic Affairs

1. Acceptance of the Agenda

Chair Mello called for a motion that the Academic Affairs and Student Success Committee accept the agenda for the meeting of February 1, 2023.

On a motion duly made by Larry Purtill and seconded by Mike Mello, it was:

   VOTED: THAT The Academic Affairs and Student Success Committee accept the agenda for the meeting of February 1, 2023.

   VOTE: 2 members voted in the affirmative and 0 members voted in the negative.

   YEAS: Michael Mello and Larry Purtill

   NAYS: 0

   ABSTAINS: 0
2. Approval of Minutes
   a. December 14, 2022 Meeting

On a motion duly made by Larry Purtill and seconded by Mike Mello, it was:

VOTED: THAT The Academic Affairs and Student Success Committee accept the minutes for the meeting of December 14, 2022.

VOTE: 2 members voted in the affirmative and 0 members voted in the negative.

YEAS: Michael Mello and Larry Purtill

NAYS: 0

ABSTAINS: 0

3. Discussion Items
   a. Rhode Island College Notices
      i. Certificate of Graduate Study in Healthcare Administration: Carolynn Masters said the CGS in Healthcare Administration is a reconfiguration of existing courses and graduates will can fill a variety of positions in high demand areas.
      ii. Certificate of Undergraduate Study in Geographic Information Systems: The CUGS in GIS is also comprised of existing courses and serves a high-demand market.
      iii. Geography BA Degree: the elimination of the BA in Geography program is a result of a review of low-enrollment/completion programs at the college. Some of the courses will continue to be offered as they satisfy general education requirements.

Interim Provost Carolynn Masters summarized the above items/notices for the committee. She indicated that the two new certificate programs were a repackaging of existing courses that meet current market demands. She also stated that elimination of the BA in Geography is a result of a recent review of low enrollment/completions programs in the College and will allow resources to be funneled to other high-demand programs.

b. Community College of RI Notices
   i. Certificate in Court Reporting
   ii. Certificate in Surgical Technology
   iii. Certificate in Mental Health & Wellness
   iv. Certificate in Case Management
   v. Certificate in Web Technology
   vi. Associate in Computer Programming
   vii. Associate in Web Technology

Vice President Rosemary Costigan summarized the above items/notices for the committee, stating that they were all created in response to critical needs in the current market. She indicated that the certificates are stackable, appealing to new students and returning adult
learners. She stated that the degree programs are not new but updated to better reflect current market demands.

5. **Action Items**

6. **Next Meetings**
   a. Wednesday, March 1, 2023
   b. Wednesday, April 5, 2023

7. **Adjourn**

On a motion duly made by Larry Purtill by and seconded Michael Mello, it was:

VOTED: THAT The Academic Affairs and Student Success Committee adjourn the meeting of February 1, 2023.

VOTE: 2 members voted in the affirmative and 0 members voted in the negative.

YEAS: Michael Mello and Larry Purtill

NAYS: 0

ABSTAINS: 0

The meeting adjourned at 5:15 PM.