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**Rhode Island Office of the Postsecondary Commissioner
Academic Affairs and Student Success Committee Meeting Minutes
CCRI Knight Campus, President's Conference Room
February 1, 2023, 4:00 PM**

MINUTES

Chair Michael Mello called this meeting to order at 4:35 PM and acknowledged that a quorum was present.

Committee members present:

Michael Mello, Chair
Lawrence Purtill

Rhode Island Office of the Postsecondary Commissioner (RIOPC) staff present:

Ron Cavallaro, General Counsel
Deanna Velletri, Specialist

Community College of Rhode Island (CCRI) participants:

Suzanne Carr, Dean of Health & Rehabilitative Sciences
Rosemary Costigan, VP Academic Affairs
Gregory LaPointe, Associate VP Impact & Institutional Effectiveness
Barbara Nauman, Dean of Business, Science, Technology, Engineering & Math
William Stargard, Dean of Arts, Humanities & Social Sciences

Rhode Island College (RIC) participants:

Ducha Hang, Associate VP for Student Services
Carolynn Masters, Interim Provost/VP Academic Affairs

1. Acceptance of the Agenda

Chair Mello called for a motion that the Academic Affairs and Student Success Committee accept the agenda for the meeting of February 1, 2023.

On a motion duly made by Larry Purtill and seconded by Mike Mello, it was:

VOTED: THAT The Academic Affairs and Student Success Committee accept the agenda for the meeting of February 1, 2023.

VOTE: 2 members voted in the affirmative and 0 members voted in the negative.

YEAS: Michael Mello and Larry Purtill

NAYS: 0

ABSTAINS: 0



2. Approval of Minutes

a. December 14, 2022 Meeting

On a motion duly made by Larry Purtill and seconded by Mike Mello, it was:

VOTED: THAT The Academic Affairs and Student Success Committee accept the minutes for the meeting of December 14, 2022.

VOTE: 2 members voted in the affirmative and 0 members voted in the negative.

YEAS: Michael Mello and Larry Purtill

NAYS: 0

ABSTAINS: 0

3. Discussion Items

a. Rhode Island College Notices

- i. Certificate of Graduate Study in Healthcare Administration: Carolynn Masters said the CGS in Healthcare Administration is a reconfiguration of existing courses and graduates will can fill a variety of positions in high demand areas.
- ii. Certificate of Undergraduate Study in Geographic Information Systems: The CUGS in GIS is also comprised of existing courses and serves a high-demand market.
- iii. Geography BA Degree: the elimination of the BA in Geography program is a result of a review of low-enrollment/completion programs at the college. Some of the courses will continue to be offered as they satisfy general education requirements.

Interim Provost Carolynn Masters summarized the above items/notices for the committee. She indicated that the two new certificate programs were a repackaging of existing courses that meet current market demands. She also stated that elimination of the BA in Geography is a result of a recent review of low enrollment/completions programs in the College and will allow resources to be funneled to other high-demand programs.

b. Community College of RI Notices

- i. Certificate in Court Reporting
- ii. Certificate in Surgical Technology
- iii. Certificate in Mental Health & Wellness
- iv. Certificate in Case Management
- v. Certificate in Web Technology
- vi. Associate in Computer Programming
- vii. Associate in Web Technology

Vice President Rosemary Costigan summarized the above items/notices for the committee, stating that they were all created in response to critical needs in the current market. She indicated that the certificates are stackable, appealing to new students and returning adult



learners. She stated that the degree programs are not new but updated to better reflect current market demands.

5. Action Items

6. Next Meetings

a. Wednesday, March 1, 2023

b. Wednesday, April 5, 2023

7. Adjourn

On a motion duly made by Larry Purtill by and seconded Michael Mello, it was:

VOTED: THAT The Academic Affairs and Student Success Committee adjourn the meeting of February 1, 2023.

VOTE: 2 members voted in the affirmative and 0 members voted in the negative.

YEAS: Michael Mello and Larry Purtill

NAYS: 0

ABSTAINS: 0

The meeting adjourned at 5:15 PM.