



**Council on Postsecondary Education  
Personnel Committee Meeting  
Wednesday, March 22, 2023 6:00 PM**

**Rhode Island Office of the Postsecondary Commissioner  
560 Jefferson Boulevard  
Warwick, RI 02886  
Suite 200**

**MEETING MINUTES**

Chair Rachelle Green called this meeting to order at 6:05 PM and acknowledged that a quorum was present.

Committee members present:  
Rachelle Green, Chair  
David Caprio

Rhode Island Office of the Postsecondary Commissioner (RIOPC) staff and others present:  
Ronald Cavallaro, General Counsel  
Shannon Gilkey, Commissioner  
Anne Marie Coleman, Director of Labor Relations

**1. Acceptance of the Agenda**

Chair Green called for a motion that the Personnel Committee accept the agenda for the meeting of March 22, 2023

On a motion duly made by David Caprio and seconded by Rachelle Green it was:

VOTED:            THAT            The Personnel Committee accept the agenda for the meeting of March 22, 2023.

VOTE:             2 members voted in the affirmative and 0 members voted in the negative.

YEAS:            David Caprio and Rachelle Green

NAYS:             0

ABSTAINS:       0

## **2. Approval of the Minutes**

Chair Green called for a motion that the Personnel Committee accept the minutes for the meeting of December 21, 2022.

On a motion duly made by David Caprio and seconded by Rachelle Green it was:

VOTED:            THAT            The Personnel Committee accept the minutes for the meeting on December 21, 2022.

VOTE:             2 members voted in the affirmative and 0 members voted in the negative.

YEAS:            David Caprio and Rachelle Green

NAYS:             0

ABSTAINS:       0

## **3. Executive Session**

Chair Green called for a motion that the Personnel Committee enter Executive Session for the following items:

- a. Discussion regarding leadership transition at the Community College of Rhode Island, pursuant to R.I.G.L. §42-46-5(a)(1).

On a motion duly made by David Caprio and seconded by Rachelle Green, it was:

VOTED:            THAT            The Personnel Committee enter into Executive Session for a discussion regarding leadership transition at the Community College of Rhode Island, pursuant to R.I.G.L. §42-46-5(a)(1).

VOTE:            2 members voted in the affirmative and 0 members voted in the negative.

YEAS            David Caprio and Rachelle Green

NAYS:            0

ABSTAINS:     0

Chair Green noted that any individuals to be discussed in Executive Session have been notified of their right to have these discussions take place in Open Session, and that no objection to proceeding in Executive Session has been received.

The Committee entered Executive Session at 6:05 PM

The Committee reconvened in Open Session at 7:24 PM

Chair Green called for a motion that the Personnel Committee seal the minutes of the Executive Session held on March 22, 2023.

On a motion duly made by David Caprio and seconded by Rachelle Green, it was:

VOTED:            THAT            The Personnel Committee seal the minutes of the Executive Session held on March 22, 2023.

VOTE:            2 members voted in the affirmative and 0 members voted in the negative.

YEAS:            David Caprio and Rachelle Green

NAYS:            0

ABSTAINS:     0

#### 4. Adjourn

Chair Green called for a motion to adjourn the meeting.

On a motion duly made by David Caprio and seconded by Rachelle Green, it was:

VOTED:	THAT	The Personnel Committee adjourn the meeting of March 22, 2023.
	VOTE:	2 members voted in the affirmative and 0 members voted in the negative.
	YEAS:	David Caprio and Rachelle Green
	NAYS:	0
	ABSTAINS:	0

The meeting adjourned at 7:25 PM