



**Council on Postsecondary Education
Personnel Committee Meeting
Wednesday, December 11, 2024**

**Rhode Island College
600 Mt. Pleasant Ave, Alger Hall, Room 202
Providence, RI 02908**

MEETING MINUTES

Chair Rachelle Green called this meeting to order at 4.11 PM and acknowledged that a quorum was present.

Committee members present:

Rachelle Green, Chair

David Caprio

Rhode Island Office of the Postsecondary Commissioner (RIOPC) staff and others present:

Anne Marie Coleman, Assistant Commissioner, HR and Labor Relations

1. Acceptance of the Agenda

Chair Green called for a motion that the Personnel Committee accept the agenda for the meeting of February 22, 2024.

On a motion duly made by David Caprio and seconded by Rachelle Green it was:

VOTED: THAT: The Personnel Committee accept the agenda for the meeting of December 11, 2024

VOTE: 2 members voted in the affirmative and 0 members voted in the negative.

YEAS: David Caprio and Rachelle Green

NAYS: 0

ABSTAINS: 0

2. Approval of the Minutes

Chair Green called for a motion that the Personnel Committee approve the minutes for the meeting of February 22, 2024.

On a motion duly made by David Caprio and seconded by Rachelle Green it was:

VOTED: THAT: The Personnel Committee approve the minutes for the meeting on February 22, 2024.

 VOTE: 2 members voted in the affirmative and 0 members voted in the negative.

 YEAS: David Caprio and Rachelle Green

 NAYS: 0

 ABSTAINS: 0

3. Discussion Items

- a. The CCRI Presidential Search Process

4. Executive Session

Chair Green called for a motion that the Personnel Committee enter Executive Session for the following items:

- a. Discussion regarding Commissioner Gilkey's annual evaluation, pursuant to R.I.G.L. 42-46-5(a)(1).
- b. Discussion of President Jack. R. Warner's annual evaluation, pursuant to R.I.G.L. 42-45-5(a)(1)
- c. Discussion of President Rosemary Costigan's annual evaluation, pursuant to R.I.G.L. 42-45-5(a)(1).

On a motion duly made by David Caprio and seconded by Rachelle Green, it was:

VOTED: THAT: The Personnel Committee enter into Executive Session for a discussion regarding Interim President Costigan's annual evaluation, President Warner's annual evaluation, and Commissioner Gilkey's annual evaluation pursuant to R.I.G.L. §42-46-5(a)(1).

 VOTE: 2 members voted in the affirmative and 0 members voted in the negative.

YEAS: David Caprio and Rachelle Green
NAYS: 0
ABSTAINS: 0

Chair Green noted that Presidents Costigan and Warner and Commissioner Gilkey had been notified of their rights to have this discussion take place in Open Session, and that no objection to proceeding in Executive Session had been received.

The Committee entered Executive Session at 4:16 PM.

The Committee reconvened in Open Session at 4:26 PM.

Chair Green called for a motion that the Personnel Committee seal the minutes of the Executive Session held on December 11, 2024.

On a motion duly made by David Caprio and seconded by Rachelle Green, it was:

VOTED: THAT: The Personnel Committee seal the minutes of the Executive Session held on December 11, 2024.
VOTE: 2 members voted in the affirmative and 0 members voted in the negative.
YEAS: David Caprio and Rachelle Green
NAYS: 0
ABSTAINS: 0

5. Adjourn

Chair Green called for a motion to adjourn the meeting.

On a motion duly made by David Caprio and seconded by Rachelle Green, it was:

VOTED: THAT: The Personnel Committee adjourn the meeting of December 11, 2024.
VOTE: 2 members voted in the affirmative and 0 members voted in the negative.
YEAS: David Caprio and Rachelle Green
NAYS: 0
ABSTAINS: 0

The meeting adjourned at 4:28 PM.