



**Council on Postsecondary Education  
Personnel Committee Meeting  
Wednesday, February 12, 2025 @ 4:30 p.m.**

**Rhode Island College  
600 Mount Pleasant Ave.  
Providence, RI 02908  
Room 202, Alger hall**

**MEETING MINUTES**

Chair Rachelle Green called this meeting to order at 4:47 PM and acknowledged that a quorum was present.

Committee members present:

Rachelle Green, Chair of Personnel Committee

David Caprio, Chair of the Council on Postsecondary Education

Rhode Island Office of the Postsecondary Commissioner (RIOPC) staff and others present:

Anne Marie Coleman, Assistant Commissioner for HR and Labor Relations

**1. Acceptance of the Agenda**

Chair Green called for a motion that the Personnel Committee accept the agenda for the meeting of February 12, 2025.

On a motion duly made by David Caprio and seconded by Rachelle Green it was:

VOTED:            THAT            The Personnel Committee accept the agenda for the meeting of February 12, 2025.

VOTE:            2 members voted in the affirmative and 0 members voted in the negative.

YEAS:            David Caprio and Rachelle Green

NAYS:            0

ABSTAINS: 0

## **2. Approval of the Minutes**

Chair Green called for a motion that the Personnel Committee approve the minutes for the meeting of December 11, 2024.

On a motion duly made by David Caprio and seconded by Rachelle Green it was:

VOTED:            THAT            The Personnel Committee approve the minutes for the meeting on December 11, 2024.

VOTE:            2 members voted in the affirmative and 0 members voted in the negative.

YEAS:            David Caprio and Rachelle Green

NAYS:            0

## **3. Discussion Item**

### **a. CCRI Presidential Search**

The Committee had a brief discussion on the status of the Presidential Search at the Community College of Rhode Island.

## **4. Executive Session**

Chair Green called for a motion that the Personnel Committee enter Executive Session for the following items:

- a. Discussion regarding Commissioner Shannon Gilkey's annual evaluation, pursuant to R.I.G.L. §42-46-5(a)(1).

On a motion duly made by David Caprio and seconded by Rachelle Green, it was:

VOTED:            THAT            The Personnel Committee enter into Executive Session for a discussion regarding Commissioner Gilkey's annual evaluation, pursuant to R.I.G.L. §42-46-5(a)(1).

VOTE:            2 members voted in the affirmative and 0 members voted in the negative.

YEAS            David Caprio and Rachelle Green

NAYS:           0

ABSTAINS: 0

Chair Green noted that Commissioner Gilkey had been notified of his right to have this discussion take place in Open Session, and that no objection to proceeding in Executive Session had been received.

The Committee entered Executive Session at 4:49 PM.

The Committee reconvened in Open Session at 5:23 PM.

Chair Green called for a motion that the Personnel Committee seal the minutes of the Executive Session held on February 12, 2025.

On a motion duly made by David Caprio and seconded by Rachelle Green, it was:

VOTED:            THAT            The Personnel Committee seal the minutes of the  
Executive Session held on February 12, 2025.

VOTE:            2 members voted in the affirmative and 0 members voted in  
the negative.

YEAS:            David Caprio and Rachelle Green

NAYS:            0

ABSTAINS: 0

## 5. Adjourn

Chair Green called for a motion to adjourn the meeting.

On a motion duly made by David Caprio and seconded by Rachelle Green, it was:

VOTED:	THAT	The Personnel Committee adjourn the meeting of February 12, 2025.
	VOTE:	2 members voted in the affirmative and 0 members voted in the negative.
	YEAS:	David Caprio and Rachelle Green
	NAYS:	0
	ABSTAINS:	0

The meeting adjourned at 5:25 PM.